

Available to
all students!

WORKSHOPS

Date (2010)	Title	Description
Wednesday February 3 Wednesday May 19 Wednesday September 1 Wednesday December 15	Resumes and Cover Letters	Learn the basic structure of resumes and cover letters used in Canada. Get tips on vocabulary and important information to include in your resume.
Wednesday February 24 Wednesday June 9 Wednesday September 22	Job Searching Skills	Learn where and how to look for a job in Vancouver. Get a sense of direction with a personality test and an introduction to the labor market.
Wednesday November 25 (2009) Wednesday March 17 Wednesday June 30 Wednesday October 13	Interview Skills	Learn how to present yourself in an interview. Get prepared for common interview questions and the Canadian interview style.
Wednesday December 16 (2009) Wednesday April 7 Wednesday July 21 Wednesday November 3	Making Connections for Job Searching	Learn how to make connections in Canada and use your network to get a job. Gain confidence when meeting people for the first time.
Wednesday January 13 Wednesday April 28 Wednesday August 11 Wednesday November 24	Canadian Culture at Work	Evaluate your expectations for the Canadian work place. Learn what to expect and how to work in Canadian culture.

NOTE: All workshops will be held at the KGIBC campus, at 728 Granville St. Please sign up with *Shauna* via email (co-op@kgibc.ca) or in person at the front desk. Contact the front desk staff or the workshop coordinator at your school to learn more about the time and location for each workshop. Thank you!"